

**Chief Officer Confirmation of Report Submission
Cabinet Member Confirmation of Briefing**

Report for: Mayor
 Mayor and Cabinet
 Mayor and Cabinet (Contracts)
 Executive Director
Information **Part 1** **Part 2** **Key Decision**

Date of Meeting	11 th April 2012
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Title of Report	Instruments of Government for the schools of Brent Knoll and Watergate Trust
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Originator of Report	Lineth Allen	Ext. 47993
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At the time of submission for the Agenda, I confirm that the report has:

Category	Yes	No
Financial Comments from Exec Director for Resources	√	
Legal Comments from the Head of Law	√	
Crime & Disorder Implications		n/a
Environmental Implications		n/a
Equality Implications/Impact Assessment (as appropriate)	√	
Confirmed Adherence to Budget & Policy Framework		n/a
Risk Assessment Comments (as appropriate)		n/a
Reason for Urgency (as appropriate)		n/a

Signed: *Helen Khin* Executive Member

Date: 29th March 2012

Signed: *Alto* Executive Director

Date: 29th March 2012

Control Record by Committee Support

Action	Date
Listed on Schedule of Business/Forward Plan (if appropriate)	
Draft Report Cleared at Agenda Planning Meeting (not delegated decisions)	
Submitted Report from CO Received by Committee Support	
Scheduled Date for Call-in (if appropriate)	
To be Referred to Full Council	